

LLI Language and Leisure

Certificate in TEFL (SQT)

BACKGROUND TO OUR TRAINING AND THE COURSE

LLI Language and Leisure has a long history in **teacher training in TEFL** and has successfully delivered quality courses in our training section in Dun Laoghaire for many years. **LLI Language and Leisure** are now offering the new Certificate in TEFL to Secondary Level Students (State Qualified Teachers) - known as the **Certificate in TEFL (SQT)**. Our aim is to provide courses which deliver high-quality input while supporting the trainee in their directed study towards qualification.

Our course is accredited by **ACELS**, the Advisory Council for English Language Schools. This accreditation means that it satisfies the stringent guidelines laid down for a quality TEFL course and that, on completion of the course, the teacher is enfranchised to teach in the **Junior TEFL sector in Ireland** in accredited schools and registered as such with ACELS.

BECOMING REGISTERED AS A TEFL TEACHER IN THE JUNIOR SECTOR

In order to become qualified, the trainee needs to be a State Qualified Teacher or to be about to qualify as a State Qualified Teacher, to follow an input course and then to complete a supervised teaching practice. The first component, the input, takes place in the training establishment. The second, the supervised teaching component, takes place following the completion of the input and when the trainee is in their first teaching post.

TRAINEE ENTRY REQUIREMENTS

In order to be eligible for entry onto Certificate courses, ACELS stipulates that applicants should:

a. have successfully completed a course of study leading to conferral of a B.Ed or H.Dip (Education). In this case, **a copy of B.Ed / H.Dip (Education) certificates** are required. A c.v. is not sufficient.

OR

b. have completed a course of study leading to a B.Ed. or H.Dip (Education) and be awaiting conferral of certification. In this case, **a letter from the conferring institution attesting that the course of study has been completed and that results/certificate are pending** is required. A c.v. is not sufficient.

OR

c. be in the process of doing an H.Dip (Education) course or be in their final year of a B.Ed course. In this case, **a letter from the conferring institution attesting that the candidate is**

undertaking the H.Dip (Education) or is in the final year of the B.Ed is required. A c.v. is not sufficient.

LENGTH OF THE COURSE, ITS ORGANISATION AND CONTENT

1. Length and organisation

The total length of the input course is **40+ hours**. This breaks down into two components:

- ▶ 30+ hours of input, face-to-face with our trainers.
- ▶ 10+ hours of trainer-directed study.

The course is delivered in a variety of modes:

- ▶ **MODE 1: an intensive full-time 5-day course.** The trainee attends from 9 to 4.40 each day (and slightly outside these hours on a few occasions) and completes the trainer-directed study after the input as homework. Several elements of the trainer-directed study are completed after the course;
- ▶ **MODE 2:** as in mode 1 but on 5 successive Saturdays;
- ▶ **MODE 3: 10 half-days**, usually Saturdays. The trainee attends from 9 to 12.20 each day and completes the trainer-directed study after the input as homework. Several elements of the trainer-directed study are completed after the course.
- ▶ **MODE 4: 10 evenings over 10 weeks.** The trainee attends from 6.30 to 9.30 p.m. once a week and completes the trainer-directed study after the input as homework. Several elements of the trainer-directed study are completed after the course.

2. Content

The following provides a brief outline of the content of the course, which is based on ACELS' specification:

- an introduction to TEFL
- an introduction to Junior programmes of TEFL in Ireland
- experiencing a sample lesson
- an introduction to communicative language teaching
- classroom management for TEFL including the use of resources in the ELT classroom
- error correction and learner independence
- communicative language teaching methods and techniques
- different types of effective lesson planning in language teaching and the evaluation of these lessons
- different syllabus types and the development of suitable programmes of work in the Junior ELT context
- using and developing projects in the Junior ELT programme
- techniques for teaching language, including grammar, functions and vocabulary
- teaching speaking (including pronunciation) listening, reading and writing to learners of Council of Europe levels A2 to B2
- English language systems and their description; ways of analysing these systems

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- how culture and language interrelate and how this is relevant in the Junior ELT sector
- ELT course books and materials, their evaluation and adapting them
- ELT placement and achievement tests and monitoring and evaluating learners' language learning needs and levels of competence
- authentic materials and the Irish context
- micro-teaching, team teaching and feedback; self-evaluation in language teaching

This is delivered within the following modules:

Module 1

Overview of the Junior TEFL sector
Introduction to Communicative Language Teaching (CLT)

Module 2

Classroom Management
Teaching Language Communicatively: Methods and Techniques

Module 3

Teaching the Skills and Planning Lessons: Listening, Reading, Speaking, Writing

Module 4

Introduction to Language Awareness
Pronunciation

Module 5

Language Awareness
Teaching Vocabulary

Module 6

Published Materials: Using and Adapting Them
Evaluating Learners' Language Performance

Module 7

Lesson Planning

Module 8

Projects in Junior Summer Courses
Lesson Planning
Preparation for Microteaching

Module 9

Micro-teaching Practice
Programmes of Work in the Junior Summer Course

Module 10

Intercultural Awareness
Projects in Junior Summer Courses
Authentic Materials and the Irish Context

TRAINERS

We have a proven track record in TEFL training and our trainers have taught with us for a number of years. The training team have a minimum of a Master's degree in TEFL or the Cambridge Diploma in TEFL and are committed TEFL professionals. Between them they have 'notched up' teaching TEFL in an impressive range of countries over many years and they continue their professional development by attending courses and conferences.

THE SUPERVISED TEACHING COMPONENT (STC)

Following the successful completion of the course, each candidate will be required to undertake and successfully complete a **supervised teaching component**. This will normally take place in the candidate's first teaching post in a recognised organisation. It has to be completed within three years of finishing the input course. Recognised organisations, recruiting new teachers from the certificate course, will be required to do the following:

- provide direction, monitoring and evaluation of the teacher's performance by a senior ELT professional/ the DOS
- sign off the supervised teaching component documents and return them to the new teacher. These documents are then returned to ACELS where the new teacher is registered and fully enfranchised.

ASSESSMENT

The trainee is assessed during the course:

1. Continuous assessment

- The trainee is required to complete all **trainer-directed study tasks** (TDSs) and to submit them for marking. These form the assignments and are the main element in the continuous assessment element of the course.
- The second assessed element is the **micro-teaching** practice.
- Trainees are required to evaluate their micro-teaching practice and this **self-evaluation is assessed**.

In addition, to pass the course element the trainee must have 95% attendance or above.

2. Post- course assessment

- The trainee must complete the TDSs given after module 10 in the specified time limit (usually 10 days)
- The **supervised teaching component** (STC), outlined above, is assessed in post after the course within three years of completing the input course.

APPLICATION

- Look at the table below to decide which mode you would like to follow.
- You can apply online by sending the [application form](#)

Alternatively, you can telephone or [email](#) us for an information pack and an application form.

FORTHCOMING COURSES

MODE (see above)	DATES
1	April 10 th – 14 th 2006
1	June 12 th – 16 th 2006
1	July 3 rd – 7 th 2006
1	September 11 th – 15 th 2006

LLI Language and Leisure reserves the right to change course dates or to cancel a course

COURSE FEES

In order to secure your place, you need to put down a deposit of **€50**
The balance is payable in full 10 days before the course begins.